

Evaluation questionnaire

DISCLAIMER: This is not an official document of the University of Florence. These instructions were written by students to support their international peers. Each student is responsible individually for her/his actions on the university websites. If you are not sure what to do, always refer to the administrative offices or to the President of the master's degree.

At the end of each semester, each student is requested to give an opinion on the courses of the semester that has just ended, with the aim of improving the same courses in the following years. This is done by answering a few questions about those courses in the designated section of the GCS website. The procedure is mandatory in order to register for the exams. This document provides information and instructions for the procedure and the translation of the questions.

Before starting.

- There is a questionnaire to be answered for each course you have taken this semester. In some cases, even a questionnaire for each part of a course. Therefore, it is necessary to answer the questions that refer to the specific part or course to which the questionnaire is associated.
- Answering the questionnaire is mandatory to take the exam. The system will not allow you to register for exam sessions (*IT: Appelli*) if you have not answered the questionnaire associated with that course.
- All questionnaires are **anonymous**. The **statistical results** are examined by a delegated commission (called “Commissione Paritetica”), including student representatives, and can be viewed by the teacher/s who taught the course at the end of the semester. The same statistical results may also be available to the public on the website <https://www.sisvalidat.it/>. However, **it is not possible to figure out who gave each answer**. All statistics are published collectively on a predefined date and are not updated every time students complete this questionnaire. E.g., if you fill out the questionnaire right before you register for the exam, the statistics are not updated immediately, making your opinion clear before the exam. The names or identification codes of the students who answered are never reported. If the course had only very few students, the statistics are not published. Thus, feel free to answer the questions with your opinion without worrying that someone will discover your answers.
- Most of the questions show numbers between 1 and 10 as possible answers, where 10 is the maximum, and 6 corresponds to sufficiency. You should rate each specific question.

In the following pages, you will find the instructions for answering the questionnaire and, for your convenience, the translation of the questions. Please note that all course questionnaires have the same questions. From time to time, only answer about that specific course. If in doubt about the procedure, do not hesitate to ask your classmates or Italian-speaking student representatives. For a more official opinion, please refer to the President of the master's degree program or to the members of the Students Teachers Joint Commission (*IT: Commissione Paritetica Docenti Studenti*).

Instructions

After accessing the GCS website, open the menu and select the item “Questionari” (“Questionnaires”), then “Questionari valutazione attività didattiche” (evaluation questionnaires for teaching activities).

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Benvenuto [nome] (Matricola N. [matricola])

Benvenuto nella tua area riservata.

Dati personali Visualizza dettagli ▶ Status studente

Pannello di controllo Nascondi dettagli ▼ Messaggi

Processo	Stato	Attività
Tasse	● situazione regolare	visualizza
Piano carriera	● non modificabile	
Appelli disponibili (il numero è relativo ad appelli di esami presenti nel libretto, con prenotazione aperta. Il resto degli appelli disponibili è consultabile dal percorso ESAMI-->APPELLI dal menù in alto a destra)	● 4 appelli disponibili	prenota
Iscrizioni annuali	● ?	visualizza

Mittente Titolo
Nessun messaggio

1

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Iscrizioni annuali	● ?	visualizza

Mittente Titolo
Nessun messaggio

2

Questionari

Questionari Facoltativi

Questionari valutazione attività didattiche

The following page shows, by way of example, the list of courses with the questionnaires available. A red or yellow icon to the right means that the questionnaire for that course has not yet been answered. A green icon indicates that the questionnaire has been answered and confirmed. Click on the icon to the right of the course name to start with the questionnaires related to that course. You have to do this for every course, so you have to start over from this point for each one.

Questionari

Valutazione della didattica [nome] - [MAT. [matricola]]

Questa pagina consente di inserire il questionario di valutazione della didattica delle attività in libretto (cliccare sulle icone per accedere alla compilazione)

Elenco delle attività didattiche da valutare

Anno di corso	Attività Didattiche	Peso in crediti	Stato	AA Freq.	Ric.	Q.Val.
1	B029587 - ADVANCED COORDINATION CHEMISTRY	6	●	●	●	●
1	B027329 - BIOLOGIA STRUTTURALE	6	●	●	●	●
1	B029589 - COMPUTATIONAL MODELLING OF COMPLEX SYSTEMS	6	●	●	●	●
1	B029586 - METHODS AND MATERIAL FOR CULTURAL HERITAGE CONSERVATION	6	●	●	●	●
1	B029588 - SUPERSTRUCTURES AND MULTI-COMPONENTS ARCHITECTURES IN LIFE AND MATERIAL SCIENCES	6	●	●	●	●
2	B029646 - FINAL EXAMINATION: EXPERIMENTAL WORK	30	●	●	●	●
2	B029647 - FINAL EXAMINATION: WRITING AND DISCUSSION	6	●	●	●	●
2	B029596 - MEDICINAL CHEMISTRY	6	●	●	●	●
2	B029648 - TRAINEESHIP	6	●	●	●	●

3

Click on red icons

Legenda

■ = Questionario compilato ■ = Questionario da compilare ■ = Alcuni questionari da compilare ■ = Nessun questionario compilabile ● = Attività Didattica pianificata ● = Attività Didattica frequentata

The following page shows the parts into which the course you have selected is divided. For example, the course can include theoretical lessons and laboratory activities, or it can be taught by two teachers, each of whom carries out his own lessons. For each of the parts, the list shows the name of the course, the name of the teacher who held that part, and the type of activity (“Lesson”/Lecture or “Laboratorio”/Laboratory). Click on the red icon to the right of each part. From now on, the questions will be related to that part of the course. You have to do this for each of the two parts: after you finish the first one, go back to this page: you will notice that one of the two icons has turned green, and you should click on the other one to proceed with the other part.

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- Libretto

Scelta questionari di valutazione

Questionari di valutazione

Unità Didattica	Docente	Tipo Attività	Partizione	Questionario
		Lezione	Nessun partizionamento	
		Lezione	Nessun partizionamento	

Esci

Home

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Once you have selected the course and one of its parts, you can start completing the questionnaire by clicking on “Inizia una nuova compilazione” (might be translated as “Start a new compilation”).


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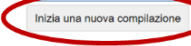
- Lista Questionari

Riassunto questionari




Compilazioni del questionario "UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)"

Il questionario "UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)" è compilabile per un massimo di 1 volta

 Non sono presenti compilazioni pregresse.

 Inizia una nuova compilazione **5**

Legenda

 Confermato  Non confermato  Non accessibile

Indietro

Now you can start answering the questions (you can find their translation later in this document), which are grouped into sections. After you are done with the section, you can click “Avanti” (“Next”). Please note that almost all questions (those ending with an asterisk) require a mandatory answer: if you do not select any, clicking on “Avanti” will display an error message. You can proceed when all answers have been completed.

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- Questionario

Compilazione del questionario "UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)"

Le domande contrassegnate con (*) sono obbligatorie.

! E' necessario concludere e confermare il questionario.

L'insegnamento che stai valutando è stato frequentato nel corrente anno accademico?*

SI NO

annulla Indietro **Avanti**

Home

6 3-4 almost identical pages with groups of questions will follow. Answer all the questions then click on "Avanti" at the end to move on the next group of questions. The ones ending with an asterisk require a mandatory answer, the system won't let you proceed if these are not completed. Questions may vary depending on your answers on preliminary questions (e.g., if you have attended lectures or not). Click on "Indietro" to see the previous group or "Annulla" to clear all answers in the group and answer again. You can modify each answer many times as you like before final confirmation (see next step. Clicking on "Avanti" is not a definitive confirmation.)

After the last section, the last page shows a summary of your answers. You can edit your answers if you wish. If you agree with them, click "Conferma" ("Confirm") to give final confirmation. After that, you will no longer be able to make any changes.

- Questionario

Riepilogo UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)

ATTENZIONE

Devi **CONFERMARE** il questionario.

Tutte le domande del questionario sono complete.

Conferma Stampa **7** After the last group of questions, clicking on "Avanti" will bring you on this page. Click here on "Conferma" to give final confirmation (you will no longer be able to modify your answers)

PAGINA 1

L'insegnamento che stai valutando è stato frequentato nel corrente anno accademico? SI

Modifica Pagina 1 **You can look again to all the answers you gave. Click here below each group of questions to modify you answers**

PAGINA 2

If, for any reason, you need to interrupt the process, you can start over from where you left off. You will find a list of partially completed questionnaires in step 5.

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- Lista Questionari

Riassunto questionari

Compilazioni del questionario "UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)"

Il questionario "UNIFI - Questionario ANVUR di valutazione della didattica schede 1 e 3 (anno acc. 2020/2021 - 2021/2022)" è compilabile per un massimo di 1 volta

N.compilazione	Stato	AA di compilazione	Data inizio compilazione	Data conferma
1		2022	14/07/2022 12:01:07	

Modifica o completa una compilazione già iniziata

Legenda

- Confermato
- Non confermato
- Non accessibile

Indietro

Home

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If for any reason you have to interrupt the procedure, then start again. At step 5 the system will let you notice that a filling out procedure was previously started but not completed. The same happens if you fill out completely the questionnaire without giving final confirmation. Click here and the procedure will start again from the point it was interrupted.

Translation of the questions

Section 1 - Preliminary Question 1

L'insegnamento che stai valutando è stato frequentato nel corrente anno accademico?

Have you attended the course you are evaluating in the current academic year?

SI NO

Yes No

Proceed with Section 2.

Section 2 - Preliminary Question 2

Qual è stata la tua frequenza al corso?

What was your attendance at the course?

Più del 50% delle lezioni	Tra il 25% ed il 50% delle lezioni	Meno del 25% delle lezioni	Mai frequentato
<i>More than 50% of the lectures</i>	<i>Between 25% and 50% of the lectures</i>	<i>Less than 25% of the lectures</i>	<i>I haven't attended any lecture</i>

If you answered “*More than 50% of the lectures*”, “*Between 25% and 50% of the lectures*”, or “*Less than 25% of the lectures*” proceed with Section 3.

If you answered “I haven't attended any lecture”, go to Section 7.

Section 3 - Corso di studio (questions about the master's degree)

Il carico di lavoro complessivo degli insegnamenti ufficialmente previsti nel periodo di riferimento (bimestre, trimestre, semestre, ecc.) è accettabile?

Is the overall workload of the courses officially scheduled by the master's degree in the reference semester acceptable?

10 9 8 7 6 5 4 3 2 1

L'organizzazione complessiva (orario, esami intermedi e finali) degli insegnamenti ufficialmente previsti nel periodo di riferimento (bimestre, trimestre, semestre, ecc.) è accettabile?

Is the overall organization (timetable, intermediate and final exams) of the courses officially scheduled by the master's degree in the reference semester acceptable?

10 9 8 7 6 5 4 3 2 1

L'orario delle lezioni è congegnato in modo tale da consentire un'adeguata attività di studi individuale?

Is the class schedule arranged in such a way as to allow you for adequate individual study activity?

10 9 8 7 6 5 4 3 2 1

Proceed with Section 4.

Section 4 - Insegnamento (questions about the course you are currently assessing)

Le conoscenze preliminari possedute sono risultate sufficienti per la comprensione degli argomenti previsti nel programma?

Was your prior knowledge sufficient to understand the topics covered in the course?

10 9 8 7 6 5 4 3 2 1

Gli argomenti previsti nel programma sono risultati nuovi o integrativi rispetto alle conoscenze già acquisite?

Were the topics covered in the course new or supplementary to the knowledge you had already acquired?

10 9 8 7 6 5 4 3 2 1

Il carico di studio di quest'insegnamento è proporzionato ai crediti assegnati?

Is the study load of this course proportional to the credits (ECTS/CFU) awarded?

10 9 8 7 6 5 4 3 2 1

Il materiale didattico (indicato o fornito) è adeguato per lo studio della materia?

Is the material (e.g., slides, articles, books, lecture notes) suggested or provided by the teacher adequate for studying the topics covered in the course?

10 9 8 7 6 5 4 3 2 1

Le attività didattiche integrative (esercitazioni, laboratori, seminari, ecc.) risultano utili ai fini dell'apprendimento?

Are the supplementary teaching activities (exercises, laboratories, seminars, etc.) helpful in learning the topics covered in the course?

10 9 8 7 6 5 4 3 2 1 Non previsto
None of such activities are planned

Le modalità d'esame sono state definite in modo chiaro?

Were the examination procedures clearly defined?

10 9 8 7 6 5 4 3 2 1

Proceed with Section 5.

Section 5 - La docenza (questions about the teacher)

Gli orari di svolgimento di lezioni, esercitazioni e altre eventuali attività didattiche sono rispettati?

Does the teacher respect the timetables for lessons, exercises, and other teaching activities?

10 9 8 7 6 5 4 3 2 1

Il docente stimola / motiva l'interesse verso la disciplina?

Does the teacher stimulate/motivate interest in the discipline?

10 9 8 7 6 5 4 3 2 1

Giudica la chiarezza espositiva del docente

Assess the clarity of the teacher's lessons.

10 9 8 7 6 5 4 3 2 1

Giudica la disponibilità del docente nel risponde a richieste di chiarimento anche in via telematica.

Assess the teacher's availability in responding to requests for clarification also electronically (e.g., emails, videocalls)?

10 9 8 7 6 5 4 3 2 1

Il docente è esauriente in occasione di richieste di chiarimento?

Is the teacher scrupulous in responding to requests for clarification?

10 9 8 7 6 5 4 3 2 1

Proceed with Section 6.

Section 6 - Soddisfazione (*questions about your overall satisfaction with the course*)

Sei interessato agli argomenti dell'insegnamento?

Are you interested in the topics covered in the course?

10 9 8 7 6 5 4 3 2 1

Ti ritieni complessivamente soddisfatto dell'insegnamento?

Are you overall satisfied with this course?

10 9 8 7 6 5 4 3 2 1

Osservazioni e suggerimenti

You can write suggestions or report something (not mandatory).

This is the end of the questionnaire.

Section 7

Indicare i motivi che ti hanno indotto a non frequentare il corso.

Please indicate the reasons that led you not to attend the course.

Motivi non frequenza

Reasons for not following lectures:

...

Please now continue from Section 3.